

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
March 17, 2020

1. ROLL CALL

Casper City Council met in regular session at 6:04 p.m., Tuesday, March 17, 2020. Present: Councilmembers Bates, Cathey, Hopkins, Huber, Johnson, Lutz, Pacheco, Powell and Mayor Freel.

2. PLEDGE OF ALLEGIANCE

Citizen Lisa Burridge led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Hopkins, seconded by Councilmember Cathey, to, by minute action, approve the minutes of the March 3, 2020, regular Council meeting, as published in the Casper-Star Tribune on March 13, 2020. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Pacheco, seconded by Councilmember Johnson, to, by minute action, approve the minutes of the March 3, 2020, executive session. Motion passed.

5. BILLS & CLAIMS

Moved by Councilmember Johnson, seconded by Councilmember Hopkins, to, by minute action, approve payment of the March 17, 2020, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 03/17/20

33MileRd	Services	246.00
AMBI	Services	1,202.60
AceHrdwr	Goods	632.41
AbleEquip	Goods	112.99
Adecco	Services	1,593.23
AhernRntls	Services	2,245.29
AirInnvtns	Goods	6,882.00
Airgas	Goods	883.86
Alluretech	Services	42.00
Alsco	Services	776.48
AmeriTech	Goods	3,443.05
Amerigas	Goods	2,838.51
AtlasOffice	Goods	1,542.62
BureauofRec	Services	15,182.69
BnkofAmerica	Goods	115,312.24
CsprElectric	Services	113,402.50
CsprHousingAuth	Funding	20,762.00
CsprPblcUtilities	Utilities	390,982.38
CsprStarTrib	Ads	1,142.36

CsprTinShop	Services	7,357.00
CsprTire	Goods	794.19
CntlWyRegWtr	Services	245,918.89
CntlWyRescueM	Funding	21,870.75
CenturyLink	Utilities	16,655.89
CityofCasper	Services	71,025.26
CMITeco	Goods	28,250.25
CollctionCtr	Services	615.51
ComTech	Goods	1,880.66
CmprssnLsng	Goods	2,340.14
Comtronix	Goods	1,829.00
CPU	Goods	2,714.38
Convergeone	Goods	97,169.78
Crdlpnt	Goods	3,780.00
CrwnConst	Services	15,831.00
CSConsltng	Services	1,677.00
DavidsonFxdInc	Services	4,264.77
DCFrostAssoc	Services	40,320.74
Dell	Goods	1,998.39
DeltaDntl	Services	10,908.90
DNelson	Reimb	68.26
DRuiz	Services	50.00
DPCInd	Goods	6,503.46
DynmcCntrl	Goods	9,225.00
EmrgncyMed	Goods	899.40
ETCInst	Services	6,000.00
FarmerBroths	Goods	469.45
FirstData	Services	1,052.81
GCBldgngSppl	Goods	135.00
Galls	Services	622.06
GemCityRfng	Services	39,290.20
GlobalEquip	Goods	1,249.65
GSGArch	Services	904.15
GulfSttsDist	Goods	9,100.00
HaassConst	Services	89,547.30
HrdLnEquip	Goods	269,332.00
HDREng	Services	1,181.42
Hein-Bond	Services	38,264.92
Homax	Goods	9,665.86
HubFlooring	Goods	360.00
IMSInfrast.	Services	3,500.00
Inbrg-Mllr	Services	5,485.00
ITCElect	Services	209.20
JBowden	Reimb	150.00
JHatcher	Reimb	115.62

JWilhelmcoCsprPD	Funding	368.50
LisasSpcnSpn	Services	1,265.00
Lower&Co	Services	800.00
MonsonJanit	Services	5,794.81
MotionFlow	Goods	155.15
Motorola	Goods	3,954.33
MtnWst	Utilities	503.74
NatlBenefitSvcs	Services	491.60
NCHallJstc	Services	12,624.23
NCSheriff	Services	15,000.00
OneCallWy	Services	404.25
OvrheadDoor	Goods	395.00
PSCC	Services	19,437.73
PMCH	Services	50,000.00
PstlPrs	Services	266.22
RlrdMgmtCo	Services	258.95
Rgn8Pretrtmnt	Goods	450.00
ReliantTech	Services	5,820.00
RckyMtnAccrdtn	Services	200.00
Ricoh	Goods	198.81
RckyMtnPwr	Services	5,878.92
RouterSwrSvcs	Services	373.68
RotaryClbofCspr	Dues	456.00
ScienceZone	Funding	25,843.50
SftyKleenSyst	Services	425.00
SkylineRnchs	Services	192.53
Smarsh	Services	1,835.00
StrerlingInfoSys	Services	709.60
SummitElect	Services	2,324.47
ThtchrCo	Goods	4,562.78
TDach	Reimb	141.72
ThexprssionsMed	Services	1,200.00
TopOffice	Services	110.56
TretoConst	Services	34,700.00
TrihydroCorp	Services	3,836.15
TylerTech	Services	36,476.85
Urgent Care	Services	1,106.00
Verizon	Services	40.01
WamcoLabs	Services	1,800.00
WardwellWtr	Utilities	30.01
WestPlainsEng	Services	500.00
WestlandPrk	Utilities	1,498.29
WLCEng	Services	290.00
Wydot	Services	749.57
WyLawEnf	Services	4,453.50

YamahaMtr	Goods	13,165.00
Total		2,010,895.93

6. BRIGHT SPOT

Mayor Freel shared information about the newly formed Casper's Council for People with Disabilities including highlights of the recent Disability Awareness Day Celebration and their intent to participate in the parade this summer.

7. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing the Council were: Linda Bergeron, 2355 S. Larkspur; in opposition to the Paradise Valley/Robertson Road trail project contract (trail)); and Keith Rolland, 542 S. Durbin, regarding the COVID-19 outbreak. Also speaking in opposition to the trail were; Melinda Allison, 2451 Yarrow; Carol Summers, 2441 Yarrow; and Richard Stahley, 180 Indian Paintbrush. Councilmembers had questions about the trail, which City Manager Napier addressed. City Manager Napier also explained that the budgeting for this item had been initiated during 1%#16 optional sales tax priority setting as well as part of the capital agenda. Council shared knowledge of the project and discussed the matter further.

8. ESTABLISH PUBLIC HEARINGS

Moved by Councilmember Pacheco, seconded by Councilmember Cathey, to, by minute action establish April 7, 2020, as the public hearing date for consideration of:

- a) annexation and plat creating the Sontrust No. 1 Addition to the City of Casper, and zoning of said addition as R-3 (One to Four Unit Residential);
- b) creation of Local Assessment District 157 – Arrowhead Road and Jade Avenue Roadway Improvements; and,

Establish May 19, 2020 as the Public Hearing Date for Consideration of:

Annexation compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the Annexation of the Sontrust No. 1 Addition to the City of Casper Complies with W.S. §15-1-402.

1. Resolution.
 2. Third reading ordinance approving annexation, and zoning of the Sontrust No. 1 Addition.
- Motion passed.

9.A.1 PUBLIC HEARING - MINUTE ACTION

Mayor Freel opened the public hearing for the consideration of the issuance of Microbrewery Liquor License No. 7 for Oil City Beer Company, LLC, d/b/a Oil City Beer Company, located at 4155 Legion Lane Unit 4 and 6.

City Attorney Henley entered five (5) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated March 3, 2020; an affidavit of publication, as published in the Casper-Star Tribune, dated March 9, 2020; an affidavit of website publication, as published on the City of Casper website, dated March 3, 2020; an affidavit of notice of conspicuous posting, as posted at 4155 Legion Lane Unit 4 and 6, dated March 3, 2020; and the liquor license application filed February 18, 2020. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving Microbrewery Liquor License No. 7, the public hearing was closed.

Moved by Councilmember Johnson, seconded by Councilmember Lutz, to, by minute action, authorize the issuance of Microbrewery Liquor License No. 7. Motion passed.

9.A.2 PUBLIC HEARING - MINUTE ACTION

Mayor Freel opened the public hearing for the consideration of the issuance of new Microbrewery Liquor License No. 4 for Brewstory, LLC d/b/a Frontier Brewing Co., located at 117 East 2nd Street.

City Attorney Henley entered five (5) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated March 3, 2020; an affidavit of publication, as published in the Casper-Star Tribune, dated March 9, 2020; an affidavit of website publication, as published on the City of Casper website, dated March 3, 2020; an affidavit of notice of conspicuous posting, as posted at 117 East 2nd Street, dated March 3, 2020; and the liquor license application filed February 18, 2020. City Manager Napier provided a brief report.

There being no one to speak for or against the issues involving Microbrewery Liquor License No. 4, the public hearing was closed.

Moved by Councilmember Powell, seconded by Councilmember Johnson, to, by minute action, authorize the issuance of Microbrewer Liquor License No. 4. Motion passed.

10.A ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 4-20
AN ORDINANCE APPROVING A REPLAT, SUBDIVISION
AGREEMENT AND ZONE CHANGE FOR THE PROPOSED
GARDEN CREEK SQUARE ADDITION NO. 2 SUBDIVISION IN
THE CITY OF CASPER, WYOMING.

Councilmember Cathey presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Hopkins.

Speaking in support was Bill Fehringer, Civil Engineering Professionals, Inc. Councilmember Huber asked about the zoning, which Mr. Fehringer addressed. Mayor Freel abstained. Motion passed.

10.B ORDINANCE– SECOND READING

Following ordinance read:

ORDINANCE NO. 5-20
AN ORDINANCE APPROVING A VACATION, REPLAT,
SUBDIVISION AGREEMENT AND ZONE CHANGE FOR THE
PROPOSED GREENWAY PARK III ADDITION SUBDIVISION
IN THE CITY OF CASPER, WYOMING.

Councilmember Powell presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Lutz.

Don Berland, the developer of the subdivision, joined Council by telephone to speak in favor. Speaking in opposition was Vicky Primrose, Rustic Ridge Homeowner's Association President. Mayor Freel abstained. Motion passed.

10.C ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 6-20
AN ORDINANCE APPROVING A REPLAT, SUBDIVISION AGREEMENT AND ZONE CHANGE FOR THE PROPOSED KENSINGTON HEIGHTS ADDITION NO. 1 SUBDIVISION IN THE CITY OF CASPER, WYOMING.

Councilmember Hopkins presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Bates.

Speaking in support was Lisa Burridge, 421 S. Center. Mayor Freel abstained. Motion passed.

11.A RESOLUTION

Following resolution read:

RESOLUTION NO. 20-53
A RESOLUTION EXPRESSING THE CITY COUNCIL OF CASPER'S INTENT TO BETTER DEFINE CERTAIN CASPER CITY CODE PROVISIONS TO ADDRESS THE MINIMAL OBLIGATIONS OF OPERATIONAL REQUIREMENTS FOR A COMMERCIAL RETAIL LICENSE, A "BAR AND GRILL" LICENSE, AND A RESTAURANT LICENSE.

Councilmember Pacheco presented the foregoing resolution for adoption. Seconded by Councilmember Cathey. City Manager Napier provided a brief report and City Attorney Henley provided additional information. No citizens spoke on the resolution.

Moved by Councilmember Hopkins, seconded by Councilmember Lutz to amend the resolution to change Section 1.B from forty-six (46) to fifty (50) weeks per year for retail and bar and grill licenses. Council discussed the amendment. Motion to amend the resolution passed. Motion to pass the resolution, as amended, passed.

11.B RESOLUTION

An emergency Mayoral proclamation and resolution were drafted for Council's consideration because of the COVID-19 outbreak. However, shortly before the meeting it was determined that Council action was not needed because Governor Gordon had already taken action at the state level. The title of the drafted resolution follows:

AN EMERGENCY MAYORAL PROCLAMATION AND CITY COUNCIL RESOLUTION TO CITY OF CASPER, WYOMING, TO IMMEDIATELY PRESERVE AND PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE; DECLARING AN EMERGENCY, PROVIDING FOR AN EFFECTIVE DATE AND A TIME FOR TERMINATION.

11.C CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 20-54

A RESOLUTION AUTHORIZING A PROCUREMENT AGREEMENT WITH MUNICIPAL TREATMENT EQUIPMENT, INC. FOR TWO (2) PAX WATER STORAGE TANK MIXERS.

RESOLUTION NO. 20-55

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH HDR ENGINEERING, INC. FOR DESIGN SERVICES FOR A PEDESTRIAN BRIDGE, A MULTI-USE PATHWAY AND DEDICATED BIKE LANES FROM CITY-OWNED PROPERTY ALONG ROBERTSON ROAD TRAIL TO THE RIVER TRAIL NEAR PARADISE VALLEY PARK, PROJECT NO. 19-074.

RESOLUTION NO. 20-56

A RESOLUTION AUTHORIZING AN AGREEMENT WITH 71 CONSTRUCTION, INC., FOR THE "K" STREET IMPROVEMENTS PHASE IIA, PROJECT NO. 15-51.

RESOLUTION NO. 20-57

A RESOLUTION AUTHORIZING AN AGREEMENT WITH HIGH PLAINS CONSTRUCTION, INC., FOR THE CY BOOSTER STATION REPLACEMENT, PROJECT NO. 16-024.

RESOLUTION NO. 20-58

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE MIKE LANSING FIELD PARKING LOT STORM SEWER IMPROVEMENTS, PROJECT NO. 18-077.

RESOLUTION NO. 20-59

A RESOLUTION AUTHORIZING THE PURCHASE OF TWENTY-SIX POLICE RADIOS TO OUTFIT NEW OFFICERS PLUS PROVIDE PORTABLE RADIOS AND SPARE UNITS.

Councilmember Johnson presented the foregoing six (6) resolutions for adoption. Seconded by Councilmember Lutz. City Manager Napier briefly stated that Council could consider a minute action item addressing emergency operations pertaining to the outbreak after consideration of the resolutions.

Moved by Councilmember Cathey, seconded by Councilmember Bates, to remove Resolution No. 20-55 from the consent agenda. Councilmembers Huber and Johnson voted nay. Motion passed.

City Manager Napier then provided direction on the process to approve the resolutions.

Moved by Councilmember Cathey, seconded by Councilmember Johnson to approve the five (5) consent resolutions. Motion passed.

Councilmembers then discussed Resolution No. 20-55, pertaining to the engineering design services for the Paradise Valley to Robertson Road trail project. City Manager Napier addressed questions presented by Council. Councilmember Powell requested following up with the Platte River Trust (Trust) regarding the timing of this project. City Attorney Henley recommended that Council put this item on the floor before taking action on this item. Moved by Councilmember Huber, seconded by Councilmember Hopkins to consider Resolution No. 20-55.

Moved by Councilmember Cathey to table this item to the April 7, 2020 Council meeting to allow the Trust to address the Council at the next work session. Motion died for a lack of a second.

Mayor Freel called for a vote on Resolution No. 20-55. Councilmember Cathey voted nay. Motion passed.

MINUTE ACTION ITEM - NOT ON AGENDA

Moved by Council member Pacheco, seconded by Councilmember Cathey, to, by minute action, support City Manager Napier and to authorize him to make necessary decisions in response to COVID-19.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers shared concerns and suggestions for dealing with the outbreak.

13. ADJOURN INTO EXECUTIVE SESSION

At 7:56 p.m., it was moved by Councilmember Huber, seconded by Councilmember Lutz, to adjourn into executive session to discuss land acquisition. Motion passed. Mayor Freel noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, March 24, 2020, in the Council Chambers; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, April 3, 2020, in the Council Chambers. Council moved into the Council meeting room.

At 8:44 p.m., it was moved by Councilmember Johnson, seconded by Councilmember Cathey, to adjourn the executive session. Motion passed. Council opened the meeting to the public.

14. ADJOURNMENT

At 8:45 p.m., it was moved by Councilmember Cathey, seconded by Vice Mayor Lutz, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Steven K. Freel
Mayor